

Larimer County Workforce Development Board (WDB) Meeting

May 8, 2019

7:45 – 9:30 a.m.

200 W. Oak Street, Fort Collins, CO

Meeting Minutes

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1. Networking and Breakfast

2. Welcome (*Eric Lea*)

- a. Roll call and verification of a quorum

Members Present (19):

Teri Brogdon	Carol Cochran	Stacy Evans
Debbie Glasco	Mark Kennedy	Eric Lea
Heather Lelchook	Richard Martinez	Tracy Mead
Mike O’Connell	Nancy Patton	Sylvia Robinson
Miki Roth	Jean Runyon	Joyce Saffel
Jackie Sindelar	Deb Spotts	Beth Sowder
Margie Wagner		

Members Absent (7):

Zach Collins	Miranda DeZwarte	Bill Dowling
Kathy Hanson	Ann Hutchison	Steve Johnson
Grant Thayer		

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Associate Members, Guests and CDLE Staff Present (9)

Tami Agne
Alan Cohen
Erin Hottenstein

Wendy Bryner
Adam Crowe
Mark Johnston

Jacob Castillo
Cheryl DeGrave
Steve Moos

- b. Review agenda
- c. Public comment on topics not on the agenda

d. Announcements

- i. Welcome new WDB member: Carol Cochran
- ii. Larimer County Comprehensive Plan

Eric welcomed everyone to the meeting and introduced Carol Cochran. Carol was recently appointed as a private sector WDB member. Please take note of the new sculpture recently added to 200 W. Oak Street, in remembrance of Commissioner Lew Gaiter. Please mark your calendar for the 2019 Workforce Symposium scheduled for September 20, 2019

3. Boards and Commissions Periodic Review (Adam Crowe)

The Board of County Commissioners conduct periodic review of the County's boards and commissions. As part of that process the BOCC has prepared a questionnaire for members to complete. We received permission to submit a group response. Adam reviewed the group response and provided WDB members with the opportunity to submit an individual response. An email will be sent to members with additional information.

4. Larimer/Weld Regional Meeting (*Eric Lea*)

- a. Opportunities to collaborate
- b. Next steps

Tabled until the June 12, 2019 meeting.

5. WIOA Operations *Vote*

- a. Regional Plan for Program Year 2019
- b. Larimer Area Local Plan (Jacob Castillo)
 - i. Purpose of the Plan
 - ii. Overview
 - iii. Priorities
 - iv. Performance Measures
 - v. Budget
- c. Review of Plans (Adam Crowe and Dena Jardine)
 - i. Layoff Aversion Plan *vote*
 - ii. Language Assistance Plan *vote*
- d. Questions, Comments and Feedback (Jacob Castillo)
- e. Larimer Area Program Year 2019 Local Plan *vote*(Eric Lea)

Jacob Castillo provided a high level review of the Larimer Area Program Year 2019 Plan. The plan addresses how we provide services to the community. The WDB reviewed performance measures and the anticipated budget. Motion to approve the Larimer Area Program Year 2019 Local Plan was made by Joyce Saffel, Miki Roth seconded, and the motion carried unanimously. Carol Cochran abstained from voting.

The WDB reviewed the Language Assistance Plan. Nancy Patton made a motion to approve the plan, Heather Lelchook seconded, and the motion carried unanimously. Carol Cochran abstained from voting.

Adam Crowe reviewed the Layoff Aversion Plan. Tracy Mead Motioned to approve the Layoff Aversion Plan, Heather Lelchook seconded, and the motion carried unanimously. Carol Cochran abstained from voting.

6. WDB Member Updates (All)

Item held for an upcoming meeting.

7. Adjourn (*Eric Lea*)

The meeting adjourned at 9:28 am.